



KALA ACADEMY GOA'S COLLEGE OF THEATRE ARTS

(AFFILIATED TO GOA UNIVERSITY)

Campal, Panaji, Goa 403 001, India

Tel.: 0832 – 2420451/52/53/54 Fax: 0832 – 2420457

Email: collegeoftheatrearts.ka@gmail.com

SECOND YEAR , THIRD YEAR AND FINAL YEAR ADMISSION

This is to update you that the SY, TY and Final Year students can edit all the fields in their application form on the IAIMS portal. Incomplete submission of form will not be accepted. All the students have to ensure the correct data has been filled.

This will ensure that valid information about the student is updated in the system. Once the details are verified and admitted by the admission committee on the portal the students will be able to download the application form.

Following are the guidelines for the admission process:

1. The Second Year, Third Year students and Final Year have to login into the IAIMS portal (<https://dhegoaerp.unifyed.com>) using their credentials (Username and password as PR Number or Application ID). He/she can log in using PR numbers as login credentials, else he/she will have to log in using their application id.
2. The student will have to upload his/her photo and signature.

Steps:-

- * Once you are logged into IAIMS Portal, click on the following options
- * STUDENT REGISTRATION
- * 2Y/3Y/4Y/5Y REGISTRATION
- * UPLOAD PHOTO
- * Click on the Access as role Student
- * Browse the (.jpg) file of passport size photograph and signature and click on **Submit** Button

3. The students will have to apply for the promotion of the degree course for the subsequent year

Steps:-

- * Once you are logged into IAIMS Portal, click on the following options
- * STUDENT REGISTRATION
- * 2Y/3Y/4Y/5Y REGISTRATION
- * STUDENT SELF REGISTRATION
(Enter the details which are under the required field. Most of the details of the student will be pre-filled and displayed on the form.)
- * TICK Mark the option under Declaration and click on the **Submit** Button.

4. Once submitted students have to pay the fees as per fee structure on college website and will have to upload the payment receipt on the IAIMS portal.

Steps:-

*Once you are logged into IAIMS Portal, click on the following options

*STUDENT REGISTRATION

*2Y/3Y/4Y/5Y REGISTRATION

*STUDENT SELF REGISTRATION

*Browse the Payment receipt file and upload by clicking on the Upload Receipt. (jpeg,.jpg,.pdf Maximum File size is :- **5 MB.**)

5. Your admission will be conformed from the Admission Section once you upload the payment receipt.

6. The application process will be complete from the student's end, after submitting the application form.

7. Fees Structure for BPA(Theatre) Programme is available on the website (<https://kagcta.ac.in/fees/>).

8. Those who cannot find the payment receipt will have to visit the link SBI Collect to download the payment receipt.

(<https://www.onlinesbi.com/sbicollect/icollecthome.htm>)

Steps:-

* Visit the link SBI Collect given above

*Tick Mark the option under declaration and click on the **Proceed** button.

*Click on the State Bank Collect option on the left extreme top corner and select the **Payment History** option.

*Choose the radio button option (Select a date range to view details of previous payments)

*Enter the Details (such as Date of Birth, Mobile No, Start Date End Date- Date provided at the time of making payment)

*Mobile no (Mobile Number provided at the time of making payment)

* Enter the Start date and End date (Date of transaction day)

*Enter the text shown in the **image** below.

* Click on the **GO** button.

9. Upload the payment receipt on the IAIMS portal (**Ref. Point 4**) and later submit it to the college office.

System Administrator

Principal

For any queries drop us an email: Email ID:- collegeoftheatrearts.ka@gmail.com

Website:- <https://kagcta.ac.in/> OR Call us on: 0832-2312147 (During office hours i.e. from 9.30 am to 4.00 pm Saturday 9.30 am to 12.30 pm only)